

# Application For Employment

We consider applicants for all positions without regard to race, color, religion, creed, gender, national origin, age, disability, marital or veteran status, sexual orientation, or any other legally protected status.

(Please Print)

Position(s) Applied For:		Date Of Application
How Did You Learn About Us?		
<input type="checkbox"/> Advertisement	<input type="checkbox"/> Friend	<input type="checkbox"/> Walk-In
<input type="checkbox"/> Employment Agency	<input type="checkbox"/> Relative	<input type="checkbox"/> Other _____.
Last Name	First Name	Middle Name
Address	State	Zip Code
Telephone Number(s)		
Home:		
Cell:		

If you are under 18 of age, can you provide required proof of your eligibility to work?

Yes       No

Have you ever filed an application with us before?

Yes       No

If yes, give date: \_\_\_\_\_

Have you ever been employed with us before?

Yes       No

If yes, give date: \_\_\_\_\_

Are you currently employed?

Yes       No

May we contact your present employer?

Yes       No

Are you prevented from lawfully becoming employed in this country because of Visa or Immigration Status?

Yes       No

Proof of citizenship or immigration status will be required upon employment

On what date would you be available for work? \_\_\_\_\_

Are you available to work :

Full Time     Part Time     Shift Work     Temporary

Are you currently on "lay-off" status and subject to recall?

Yes       No

Can you travel if a job requires it?

Yes       No

Have you been convicted of a felony within the last 7 years?

Yes       No

Conviction will not necessarily disqualify an applicant from employment

If yes, please explain: \_\_\_\_\_

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Exhibit A

Explanation:

This form is optional and will only be used for statistical purposes. This will be kept separate from your application. It will in no way be used in the employment process. Fill out the form completely and accurately. It is essential that the job title be correct, and that you have checked the appropriate boxes.

Name: \_\_\_\_\_.

Job Title Applied For: \_\_\_\_\_.

Check All That Apply:

  
  

American Indian  
Asian  
Black

  
  

Hispanic  
White  
Veteran

  

Male  
Female

How did you find out about this job?

Check All That Apply:

  
  

Newspaper or Publication  
Specify: \_\_\_\_\_.  
Word of Mouth  
Other  
Specify: \_\_\_\_\_.

  

Employment Agency  
Specify: \_\_\_\_\_.  
Walk-in